



Employer: Just Energy
Position: Business Analyst, Sales & Marketing
Reports to: National Sales Manager

Business Profile:

Just Energy is one of North America's leading electricity and natural gas retailers with offices in Canada and the U.S. Through its affiliates under its parent, Just Energy Income Fund, a publicly traded Income Trust (TSX: JE.UN), Just Energy provides over 1.6 million residential, small to mid-sized commercial and small industrial customers with the peace of mind that comes from knowing that they are protected from energy price volatility. In addition, through its subsidiary National Home Services, Just Energy sells and rents high efficiency and tankless water heaters, and through its subsidiary Terra Grain Fuels, produces and sells wheat-based ethanol. Just Energy is poised to become an industry leader in providing environmentally responsible energy supply solutions to consumers across North America.

Just Energy continues to focus on growth, professional development and fostering an entrepreneurial spirit that has made the company what it is today. We are looking for individuals interested in joining a fast-paced, dynamic, and growing company that is also a leader in the North American retail energy market. We offer competitive compensation with incentive bonuses, group benefits, a dynamic working environment and opportunity for growth that is unparalleled.

Position Profile:

As an Analyst, the successful candidate will work as part of a team and may be directly involved in any of the following:

- Designing and implementing business processes and systems to improve Just Energy's operations and sales results;
- Facilitating Just Energy's entry into new markets;
- Evaluating new projects and opportunities available to Just Energy;
- Addressing daily sales operating issues as they pertain to Just Energy's business.

Sales analysts work with other analysts across various departments at Just Energy. They act as a resource base for all functional areas of the company. This allows analysts to gain exposure to many areas of Just Energy's business. The responsibilities of the successful candidate may include:

- Analyzing business challenges and designing practical, attainable solutions.
- Coordinating the rapid implementation of business and system process changes.
- Creating tools (possibly in MS Excel or MS Access) to help manage the day-to-day responsibilities or create reports for various functional areas.
- Creating or modifying business requirement specification documents to guide the software development process.
- Creating, modifying, and executing test plans in order to ensure that tools or software packages function correctly before they are released for use.

- Preparing and running training exercises with business users.

Analysts at Just Energy gain a broad-based experience that prepares them for a variety of other roles in the company. Strong analytical skills, initiative, and teamwork are rewarded with opportunities for advancement, increased responsibility, and additional financial compensation.

Candidate Profile:

The successful candidate **MUST** meet the following requirements:

- Assertive, self motivated, and goal oriented.
- Proven problem solver that is comfortable with assumptions and abstract analysis.
- Able to take full ownership of assignments and work with minimal supervision.
- Able to communicate complex ideas clearly and concisely in English (written and oral).
- Able to contribute to team success under tight deadlines.
- Resourceful with the desire to initiate change.

The following qualifications are not mandatory, but will be considered assets:

- Previous experience as a business analyst, specifically in the retail energy segment.
- Previous experience working independently or as part of a team in an unstructured problem solving role.
- Previous experience working with business/customer information systems.
- Relevant experience working with Excel, Access, relational databases, or SQL.
- Previous experience designing/implementing/testing software systems.
- Familiarity with standard software development lifecycle practices.
- Previous experience in a supervisory role with responsibility for direct reports.

Application Process:

If you are interested in an opportunity with Just Energy, we hope to hear from you soon. Note that additional details about the company can be found at the following website: www.justenergy.com

Please send resume via email to: careers@justenergy.com and ensure you place the name of the position in the subject of the email.